

Sweet Adelines International

Your chorus name

Chorus Agreement with Music Director

We, the [insert chorus name] Chapter, Sweet Adelines International, agree to retain the services of [insert Music Director name] as Musical Director from [insert start date] to [insert end date].

We understand our responsibilities to include:

- Provision of adequate rehearsal facilities.
- Regular and prompt attendance at rehearsals and performances.
- Learning lyrics, music and choreography to all songs promptly and accurately.
- Performing in all competitions in which the chorus participates.

Our financial responsibilities to director include:

1. The chapter will pay the Music Director's international dues and regional assessments. The Music Director will be exempt from chapter assessments and dues.
2. The chapter will pay the Music Director a monthly allowance for transportation expense in the amount of [insert amount].
3. The Music Director's registration fees, room, board (this could be a per diem payment or the actual cost of meals), and transportation cost to regional and international conventions in which the chorus participates. These expenses will be paid for a maximum of [insert number of days] days at the regional convention and [insert number of days] days at the international convention unless otherwise reimbursed at the regional or international level. Other expenses, or additional days' expenses, may be paid at the discretion of the chorus Board of Directors.
4. Registration fees, room, board (this may be a per diem payment or the actual cost of meals), and transportation to regional and international music schools, education classes and retreats.
5. The Music Director will be given an honorarium of [insert amount and unit/frequency].

In the event the director's services must be terminated, the chorus agrees to give the Music Director at least 30 days' notice in writing. The Music Director's services may be terminated for just cause, as set forth in the chapter standing rules, after 30 days' written notice from the chorus President/Team Coordinator.

Signed:

Chorus Music Director

Date

Chapter President or Team Coordinator

Date